

SHASTA COUNTY FIRE SAFE COUNCIL  
**Board of Directors Meeting Minutes**  
June 1, 2021

**Call to Order:** The meeting was called to order at 1:03 pm by Richard Sealana, President.

**Present:** Board Members and Guests were welcomed.

Introduction of Officers: Dr. Richard Sealana, President  
Roger Jaegal, Vice President  
Jim Chapin - Executive Director  
Ed Stewart - Chief Financial Officer  
Frances Belden - Recording Secretary

Introduction of Board Members: Barbara Holder  
Tania Greenwood and Garrett Costello, Board Members, attended via Zoom.  
Absent: Mike Berry - Board Member

**Introduction of Guests:**

Mary Rickert, Shasta County Supervisor, District 3  
Tom Esgate, Lassen Fire Safe Council  
Craig Wittner, Redding Fire Marshall  
Maureen Teubert - Western Shasta Resource Conservation District  
Debbie Fontana, Oak Run  
Jane Anderson, Oak Run

**Comments:**

- Jim Chapin gave some housekeeping tips: water and snacks are available, and directions to Rest Rooms were given.
- Mary Rickert gave us some information on her background. She shared that Elisabeth LaMar has replaced Christopher Baker as the Northern Regional State Fire Safe Council located in Sacramento.
- Ed Stewart gave information on Lassen Fire Safe Council and our relationship with them in preparation for hearing from Tom Esgate of Lassen Fire Safe Council.
- Jane Anderson gave information on her background and shared what Fire Wise is all about. She was asked by Mary Rickert to attend today's meeting as she is very interested in preventing wildfires in her community..
- Debbie Fontana gave information on her background and shared she was aware of Fire Wise also. She was also asked by Mary Rickert to attend today's meeting and is also very committed to preventing wildfires in her community.

- California Wildfire Protection Plan (CWPP) was discussed in terms of money from the Governor's Office which is available for Fire Safe Councils. Mary Rickert shared that Rural Counties Representatives of California (RCRC) and she shared that she will be in touch with time to find out more about Governor's monies to be sent to state Fire Safe Councils.

**Minutes: It was moved by Roger Jagel, and seconded by Ed Stewart, to accept the Minutes of the Board of Directors Meeting held on March 4, 2021, and the Minutes of the Executive Board Meeting held on March 30, 2021, for filing. Motion carried unanimously.**

**President's Reports & Comments: Richard Sealana**

- Mike Berry was absent due to a medical appointment. He will be introduced at the next Board Meeting.
- After some discussion, it was moved by Roger Jagel and seconded by Barbara Holder to hold Board Meetings on the third Thursday of each month at 1:00 pm. Motion carried.
- The next meeting of the Shasta County Fire Safe Council will be held on Thursday, July 15, 2021, at 1:00 pm at the Shasta County Farm Bureau building,
- 9444 Deschutes Road, Palo Cedro, CA 96073.
- SCFSC Letters of support for Grant Applications for funding three projects:
  - 1) Shasta-Lassen Counties Forest Health and Strategic Wildfire Planning Project
  - 2) Whitmore Forest and Watershed Restoration Project
  - 3) Western Shasta Resource Conservation District Fire Capacity and Fuels Reduction Program
- Tom Esgate from Lassen Fire Safe Council, reported that SPI, Beatty, and PG&E land totalling 1,100 acres to be cleared when funded.
- Regarding helping Oak Run, as an example, Maureen Teubert from WSRCD, stated that SCFSC will need to meet with the Fire Wise Organization to discuss a chipper to help with fire suppression. WSRCD may be able to help with the chipper. Maureen also talked about the Fire Safe trailer they have, which has been used to educate the public about fire safe topics. She stated that it may need some work to get it in useable condition. She also took time to talk about information on GIS data and interactive maps. Google "My Maps" can also be used. Updating the data is most important and whoever takes the lead will need to meet and discuss it.
- Garrett Costello updated us on the Website development and he said he is waiting for more Bio's and pictures from Board Members as well as other feedback. Fran Belden was directed to send Minutes to Garrett to be posted on the website.
- Fran Belden was directed to send Garrett an e-mail with the new address & Logo for our new stationery and also there will be a new phone number as soon as Jim Chapin purchases a new iPhone and our new website address should be added.

### **Executive Director Updates & Reports: Jim Chapin**

- Jim Chapin informed those present of the new office for SCFSC in the Shasta County Farm Bureau Building. Our meeting was held in the Conference Room.
- Obtaining our 501(c)3 is taking a long time and Jim advised that he would call our US Representative Doug LaMalfa to hopefully speed up the process.
- Jim Chapin read a letter from the Lakehead Fire Department requesting \$10,000 to upgrade. Discussion took place and it was the consensus that there are other venues for Fire Departments to obtain grants.

**Roger Jagel moved and Ed Stewart seconded to postpone acting on this Agenda item until the next meeting and SCFSC will reach out to the Lakehead Fire Department to let them know of other grant opportunities. Motion carried.**

- Fire Marshall, City of Redding, Craig Wittner, spoke on our coordination with City of Redding and looking at joining CWPP (California Wildfire Protection Plans) either with SCFSC or organizing City of Redding CWPP. He's looking at area-wide CWPP with out-areas like the different communities: Oak Run, Whitmore, Shingletown, etc. Craig has been invited to all of our Board Meetings.
- Tom Esgate will address coordination with Lassen Fire Safe Council Projects and Activities later in the meeting.
- Jim Chapin stated that Insurance for Directors and Officers will cost \$980.00 per year from Siskiyou Insurance Services, Inc., 857 Mistletoe Lane, Redding, CA 96002, (530) 224-2345, (530) 224-2346.

**Barbara Holder moved and Ed Stewart seconded to purchase Insurance for Directors and Officers from Siskiyou Insurance Services, Inc. Motion carried.**

### **Correspondence:**

- None

### **Treasurer's Report:**

- Treasurer, Ed Stewart, reviewed fund balances and answered questions.
- Spending Plans for Fiscal Year 2021 have been tabled until the next meeting.
- Accounting System was discussed and Richard and Roger will attend to this.

### **Committee Reports:**

- None

### **Old Business:**

- None

### **New Business:**

- CWPP Committee:  
Richard Sealana  
Roger Jagel  
Mike Berry  
Barbara Holder  
Tania Greenwood  
Richard Karem  
Jim Chapin - Chair: Jim will set a date and time to meet at the SCFSC Office at 9444 Deschutes Road, Palo Cedro, CA 96073
- Community Education Workshop: Ed Stewart stated that he contacted Camp McCumber for the possibility to hold this workshop there. Also, the Whitmore Community Center, which can seat 280 people, is also a good place for the workshop.

### **Director's Comments & Good of the Order:**

- None

### **Meetings to be Set:**

- Budget & Finance:  
Ed Stewart - Chair  
Richard Sealana  
Jim Chapin  
**Richard Sealana moved and Tania Greenwood seconded to adopt "Fiscal Policies and Procedures." Motion carried.**
- Education & Outreach:  
Richard Sealana - Chair  
Tania Greenwood  
Fran Belden  
Barbara Holder - Talked about "Healthy Forests" and other "must reads" to help educate us.
- Community Wildfire Protection Plan (CWPP):  
See **New Business** for Committee Members  
There is specific funding for this Committee
- Board of Directors: Ideas were shared.  
Tom Esgate spoke how important Risk Assessment in the Home Ignition Zone is.  
Ed Stewart shared that "Safety Zones" and Signs indicating where these are, along

with escape routes to the Safety Zones, are needed in the rural communities. Roger Jagel shared that there is a huge need to get rid of dead trees and brush and that possibly the only way this can be addressed is through education and awareness. Then once cleared, these areas should be replanted. Bio-Mass plants are very needed - there is so much fuel in the forest.

**Adjourn to Special Session with Tom Esgate, Lassen Fire Safe Council**

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