

SHASTA COUNTY FIRE SAFE COUNCIL
Board of Directors 'Zoom' Meeting Minutes
March 4, 2021

Call to Order: The Zoom meeting was called to order at 10:05 am by Roger Jaegel, Acting President.

Present: The Board members and guests were welcomed. Fran Belden, Secretary, took Roll Call of members attending. Roger Jaegel, Richard Sealana, Barbara Holder, Garrett Costello, Jim Chapin, Ed Stewart and Fran Belden were present. Tania Greenwood was absent. Guests included Maureen Teubert - Western Shasta Resource Conservation District; Alex Carter - McConnell Foundation; Brock Redding - CalFire; Melinda Graves - USDA Natural Resources Conservation Service; Mike Berry - California Fish and Game Biologist; Richard Karem.

Introduction of Officers: Jim Chapin - Executive Director
Ed Stewart - Chief Financial Officer
Frances Belden - Secretary

Minutes: It was moved by Barbara Holder and seconded by Ed Stewart to accept the Minutes of the Board of Directors Meeting held September 18, 2020, and the Minutes of the Executive Board Meeting, via Conference Call, on January 27, 2021. Motion carried unanimously.

Executive Director Report: Jim Chapin

- John Urias, Board President, has resigned from the Board for personal reasons. Richard Sealana has agreed to step up and replace him.
- We need to have the non-profit status of 501(c)3, IRS Form 1023, in order to get most grants. Jim said he should hear from IRS with the next 45 days.
- Planning to meet with Shasta County, CalFire and McConnell Foundation to develop a budget for SCFSC. In December, SCSFC received \$9,560.00 from the Shasta Board of Supervisors - "a nice Christmas present from the county!"
- Grant proposal was made to SNC (Sierra Nevada Conservancy) for the Thatcher Fuel Break Project, near Lake McCumber, for \$290,000. Receiving these funds depends on receiving 501(c)3 status from the IRS.
- Jim Chapin and Roger Jaegel to work with cities and other organizations to plan for funding of \$60-\$70,000 for 2021 Operations.
- State Fire Safe Council to fund Shasta County in 2021 an estimated \$100,000 for a full-time fire prevention and fuel coordinator. We may be able to use some of the funding once we have secured our 501(c)3 status. Barbara Holder shared that she will contact Christopher Baker, Regional Coordinator for State Fire Safe Council,

located in Sacramento. Barbara shared that he is in charge of 27 counties in the North State. It was the consensus to invite him to our next meeting and to send him a copy of the Minutes. His e-mail is: cbaker@cafiresafecouncil.org.

- Jim shared that he is looking for office space with a computer, printer, fax, phone, and storage space, where he can conduct the SCFSC business. It was the consensus of those present that when some funding is available and suitable office space is available, the Board will consider it. Hopefully this will be completed before our next meeting.
- Ed Stewart reported that \$54,000 are available for expenses and are being held in trust with Lassen Fire Safe Council for us since we are using their 501(c)3 at this time.
- Ed stated that SCFSC needs to develop a fiscal procurement policy - Jim Chaplin requested that Ed proceed with that work.

President's Agenda Items:

- Mike Berry, California Fish and Game Biologist, was introduced and Mike shared his information. There was a question regarding his serving on RCD and the consensus of those present was that he may need to recuse himself on some issues if there is a conflict of interest. Richard Sealana moved, and Ed Stewart seconded, to add Mike to the Board of Directors of SCFSC. Motion carried unanimously.
- Richard Karem was also introduced and he shared that he has Resource Management experience. He shared that his passion is trying to do control burns on private lands and that he is more of a field person. He owns 160 acres in Old Shasta and the Carr Fire burned everything he had except his home. His e-mail is: rkarem@rkarem.com.
- Roger Jaegel received a response to the letter he wrote to Vice President Kamala Harris. In part, her response included that the Wildfire Defence Act has \$1 Billion in funding.
- California's Wildfire and Forest Resilience Action Plan was discussed.
- Roger Jaegel shared that the Contact List of Agencies, Organizations, Point of Contact will all be put on our website.
- Roger Jaegel shared that he will e-mail us the Climate 21 Project and transition memo from the new Under Secretary of Department of Agriculture, Robert Bonnie.
- Barbara Holder shared that she met with Larry Alexander and Bruce Cartwright of Northern California Resource Center (NCRC) in Siskiyou County professionals in grant writing and offered to do that for us for a small amount of money. Most are 50% matching funds and currently are working on a 25% matching funds grant.

SCFSC Mission Statement and By Laws Approval:

- Action-oriented mission with appropriate accountability was discussed. Jim Chapin gave a little history on the By-Laws and there was a question on

Section 1 #3. There was some discussion on California Wildlife Protection Plan (CWPP). It was discussed that Burney has one and the Fall River is working on one and when completed will probably merge with Burney. Maureen Teubert spoke on the status of CWPP in different areas of Shasta County. Roger Jaegel spoke on how important all the Fire Safe Councils are and that Volunteer Fire Departments are a very important part of our work. Black Butte FSC was contacted and Barbara Holder will see if they can do some things as a community to have defensible space. Richard Sealana, Ed Stewart, Jim Chapin and Barbara Holder will meet with Black Butte soon.

- Richard Sealana moved and Ed Stewart seconded, to approve the By-Laws as presented. Motion passed unanimously.
- Jim Chapin stated that he will get the necessary signatures.
- The next SCFSC Board of Directors meeting will be on Friday, June 18, 2021, at 10:00 am at Ed Stewart's home.
- The Quarterly and Annual Financial Report requirements will be set by the Executive Committee and Ed Stewart.

Committee Discussion and Appointment:

- It was moved by Roger Jaegel, and seconded by Jim Chapin, to appoint the following members to the the Executive Committee: Jim Chapin, Ed Stewart, Richard Sealana, Roger Jaegel and Frances Belden. Motion carried unanimously.
- Finance Committee; CWPP Committee; Nominating Committee; Grant Management Committee; Education and Outreach Committee appointments are tabled until the next Board of Directors Meeting in June.
- After some discussion, Barbara Holder to contact State of California Fire Safe Council to see if there are any opportunities for us.

Website development status update: Garrett Costello

- Board members were requested to send any ideas for the website development to prismdesignsgk@gmail.com and ...
- Board members who have not yet done so, were requested to send their information and a photo (high quality please) to prismdesignsgk@gmail.com
- For maps, Google Maps will be used.
- The Executive Committee to determine the content. Included information on the website will be the Mission Statement, links to resources, and more.
- The Domain Name is ShastaFireSafe.org - this has been done.
- Our Fire Safe Council Logo needs to be approved before we can have official business cards and stationery.
- Regarding One-Drive issues, Garrett will e-mail instructions to Board members.
- Richard Sealana moved and Barbara Holder seconded, to allocate up to \$2,000.00 for website development. Motion carried unanimously.

Future Board Meeting Invitee Candidates

- Please send ideas to the Executive Committee
- Send a copy of the Minutes to Chris Baker.
- Shasta County Board of Supervisors Chair (2021)
- Doug LaMalfa's Office, Brian Dahle's Office, Megan Dahle's Office
- Timber Companies, i.e. SPI, Beatty, etc.

Nomination of Richard Sealana for Board President/Vote

- New President, Richard Sealana, was introduced. Roger Jaegel moved and Jim Chapin seconded to make Richard Sealana President of Shasta County Fire Safe Council, replacing John Urias, who resigned due to personal reasons. Motion carried unanimously.

Open Session for Board Member comments and discussion

- Maureen will be contacted to send the El Dorado Fire Safe Council contact to Richard.
- My Sierra Woods Subsidy Program was discussed.
- CalFire Grant was discussed.

Next Board Meeting

- June 18, 2021 at 10:00 am - Ed Stewart's Home.

Adjournment

- Ed Stewart moved and Richard Sealana seconded, to adjourn the meeting at 12:30 pm. Motion carried.