

SHASTA COUNTY FIRE SAFE COUNCIL  
**Board of Directors Meeting Minutes**  
July 17, 2020

**Call to Order:** The meeting was called to order at 11:00 am at Ed Stewart's residence: 35099 Lenwood Way, Shingletown, California 96088-9745

**Present:** The Board members and guests were welcomed. Roger Jaegal, John Urias, Richard Sealana, Barbara Holder, Garrett Costello, Chris Whitey and Fran Belden were present. Guest, Kathy Sealana, was in attendance.

Introduction of Officers: Jim Chapin - Executive Director  
Ed Stewart - Chief Financial Officer  
Frances Belden - Secretary

Ed Stewart gave everyone present an Agenda which included "History and Development of SCFS"; Possible grants; Work ahead for the Board. Ed shared the SFSC e-mail: [SHASTA.FSC@gmail.com](mailto:SHASTA.FSC@gmail.com)

Jim Chapin shared his telephone number: 530-241-8018.

Our Fiscal Year = Calendar Year

**New Business:**

1. Ed spoke about fire safety being a global concern rather than just a small "Mom & Pop" chipping and forestry concern.
2. Jim Chapin setting stage for our council and projects needed for Shasta County. He gave a brief history of our start-up. Western Shasta Resource Council had picked up the fire safe work, but last known project requested was in 2008. (See Attachment)
3. Sierra Nevada Conservancy provided our first grant for \$35,000 for Capacity building and Planning.
4. Jim stated that he met with Mary Rickett and Matt Poates (RPF) regarding funding and a commitment was made to fund SCFS between \$8,000 to \$10,000. This will allow us to get started with a phone, an office, grant writer - Tom Esgate, Executive Director, Lassen Fire Safe Council.
5. Lassen County Fire Safe Council will let us file under their 501(c)3 for the purpose of receiving funds. Check on their By-laws and Mission Statement ahead of our next meeting. Conference Call meetings and/or Zoom meetings can be done as needed.

6. Our next Board Meeting is September 18, 2020, at 10:00 am at Ed Stewart's residence in Singletown, California.

Agenda Items:

1. Work towards a "Mission Statement" and By-laws
2. Identify Grants available to apply for and Projects
3. Create a list of local RCD's and Fire Safe Councils to communicate with regarding their needs.

7. Jim Chapin to meet with McConnell Foundation regarding FEMA Grant. Bruce Cartwright is experienced.

8. Ed Stewart moved and Jim Chapin seconded, to appoint all members who attended the Board Meeting on July 17, 2020, except Kathy Sealana being an interested party, as Members of the Board of Directors of Shasta County Fire Safe Council. Motion carried.

**Adjournment:** The meeting adjourned at 12:30 pm. Ed Stewart hosted a BBQ lunch for those present.